



DEPARTMENT OF RESEARCH AND DEVELOPMENT

**SERVICE AGREEMENT
FOR CENTERS/OFFICES**

This **SERVICE AGREEMENT** is entered into by and among:

The **Department of Research & Development**, herein represented by **MARIA ELENA T. CAGUIOA, Ph.D.** in his/her capacity as the Director, herein referred to as the **DRD**

AND

The **Affiliated Renewable Energy Center**, herein represented by **ENGR. GUILLER B. DAMIAN** in his/her capacity as the Chief, herein referred to as the **SERVICE PROVIDER**

WITNESSETH

WHEREAS, the **Tarlac Agricultural University** is mandated to undertake research & development pursuant to “RA 10800”;

WHEREAS, the **DRD** serves as an arm of the university in leading the researchers in generating quality research and innovative technologies;

WHEREAS, the **SERVICE PROVIDER** is mandated to generate scholarly researches that has significant impact to the community through identified research agenda and commodity thrust;

WHEREAS, both parties agree to take partnership in fulfilling their respective mandates;

NOW, THEREFORE, premises considered, the parties hereby mutually agree to undertake the following duties and responsibilities;

SERVICE PROVIDER SHALL

1. Accomplish the following services for the year **2022**:

Research & Capability Outputs	Target
PI 2: Number of research projects whose research output is published in a recognized journal or adopted by the industry	
Number of research outputs utilized by the industry or by other beneficiaries	<ul style="list-style-type: none"> At least one (1) research output utilized by the industry or by other beneficiaries
Number of adopters of R&D outputs	<ul style="list-style-type: none"> At least 5 - adapters of R&D outputs
PI 6: Invention/Innovation/ Patented/Utilized/ Commercialized	
Submission of patentable research outputs to IPOPHIL through the ITSO; and	
Number of R&D outputs commercialized	<ul style="list-style-type: none"> One (1) R&D output commercialized
PI 7: Research output cited by other researchers in National/International Journals	
Number of citation in articles published by other researchers in refereed Scopus/Thompson Reuter-indexed Journal and/or CHED-Accredited Journals	
Customer Satisfaction Rating	

**DEPARTMENT OF RESEARCH AND DEVELOPMENT**

Average Customer Satisfaction Rating of all research and development unit	<ul style="list-style-type: none">At least 90% client satisfaction
Implementation of other Incentives	
Granting of incentives to faculty who have publications in CHED accredited journals, patented research output, paper presentation, received awards, etc.	<ul style="list-style-type: none">At least P30, 000 per college is granted as incentives to faculty who have publications in CHED accredited journals, patented research output, paper presentation, received awards, etc.
Implementation of RE related programs, projects and activities to be assigned by the DOE	<ul style="list-style-type: none">All RE related programs, projects and activities to be assigned by the DOE are 100% completed and implemented within the prescribed/original timeframe
Implementation of energy related researches or studies and publish the same in a reputable journal, copies of which be submitted to the DOE	<ul style="list-style-type: none">At least one (1) research output/article published in a refereed and/or a reputable journal, copies of which be submitted to the DOE
Attendance to research presentations during Conferences/Fora etc.	<ul style="list-style-type: none">Presented least one (1) research paper in the Conference and other Fora
Crafting of Curricular Degree on Renewable Energy and development of Seminar-Workshop on Renewable Energy	<ul style="list-style-type: none">Established at least one (1) curricular degree program on Renewable Energy and trainings

2. Coordinate all research related activity to the DRD.
3. Submit, through the College Research Coordinator, monthly accomplishment report taking into account all research activities of the college following the standard DRD format.


DRD SHALL:

1. Process and evaluate all the submitted research proposals in accordance with the statutory process-cycle-time and criteria set by the department.
2. Organize and facilitate an Annual Agency In-House Review of on-going and completed researches to review the content of the research outputs
3. Conduct a monthly monitoring and evaluation activity of all on-going researches.
4. Conduct at least one (1) Research Capacity Building Seminar-Workshop per year.
5. Maintain an updated database on research data/ information/technology generated by the clientele.
6. Cascade "Call for Proposals" from the funding agencies to the concerned Colleges

DRD and **SERVICE PROVIDER** shall jointly implement the abovementioned accordingly. No modification or any deviation in the implementation thereof shall be allowed without written consent of the contracting parties.

This agreement shall take effect after the same is duly signed.

IN WITNESS WHEREOF the parties have duly affixed their signatures under hand and seal on this _____ day of _____ at _____


ENGR. GUILLER B. DAMIAN
Chief, AREC
(Signature over Printed Name)

MARIA ELENA T. CAGUIOA, Ph.D.
Director, Dept. of R&D
(Signature over Printed Name)

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Republic of the Philippines

TARLAC AGRICULTURAL UNIVERSITY

Camiling, Tarlac

DEPARTMENT OF RESEARCH AND DEVELOPMENT

SIGNED IN THE PRESENCE OF

MA. ASUNCION G. BELTRAN, Ph. D.

Vice President for RET

(Signature over Printed Name)

ARNOLD E. VELASCO, Ph.D.

Vice President for Academic Affairs

(Signature over Printed Name)

NOEL J. PETERO, Ph.D.

Vice President for Finance & Administration

(Signature over Printed Name)

MAX P. GUILLERMO, Ph.D.

University President

(Signature over Printed Name)

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