

Program to Reduce the Use of Paper and Plastic on Campus

MEMORANDUM
s. 2011

FROM : **DR. JEREMIAS DC. RODRIGUEZ**
Vice President for Adm. & Fin. Services

TO : **ALL FACULTY, NON-TEACHING STAFF, STUDENTS, CANTEEN OPERATORS, AND VISITORS**

DATE : JUNE 28, 2011

SUBJECT : **DECLARING THE COLLEGE AS A WASTE/PLASTIC-FREE ZONE**

1. Republic Act 9003 dated January 26, 2001 prohibits littering, throwing, dumping of waste matters in public places, such as roads, establishments, etc. and use of non-environmentally acceptable packaging materials such as plastic.

2. In compliance with the abovementioned law, the Tarlac College of Agriculture is hereby declared as a waste/plastic-free zone with the following specific guidelines:

2.1 Employees, students, and visitors of the College are strictly prohibited from littering, throwing wastes or permitting the same while inside the campus and its premises.

2.2 Everyone is required to throw wastes at the segregated waste containers for biodegradable and non-biodegradable waste materials.

2.3 All canteens and stores operated inside the College must provide segregated waste containers for biodegradable and non-biodegradable waste materials within their vicinity. Also, these canteen and stores are prohibited from using non-environmentally acceptable packaging materials such as plastic.

3. Any violation of this Memorandum shall be dealt with accordingly by applying in full force the fines and penalties as follows:


For Faculty, Non-Academic Staff and Students

First Offense : Reprimand plus Php100.00 fine
Second Offense : Suspension from one week to one month
Third Offense : Dismissal/Expulsion

For Canteen Operators
Automatic unilateral rescission of the contract.

4. Directors, Deans, Principal and Chiefs of the different Departments, Institutes and Offices are required to devise strategies to implement this Memorandum in their respective workplace.

5. This Memorandum shall take effect immediately.


JEREMIAS DC. RODRIGUEZ, Ph.D.
Vice-Pres. for Adm. & Fin. Services

Memorandum declaring TAU as a zero-plastic waste campus

ECOLOGICAL SOLID WASTE MANAGEMENT

Vision

Tarlac Agricultural University as a garbage-free, smoke-free, and a model ecological community in the Province.

Mission

The ESWM Program seeks to enhance the quality of environment in TAU Campus through sustainable ecological solid waste management projects and activities.

Goals and Objectives

- The program aims to:
1. Establish a garbage-free, smoke-free and model ecological campus;
 2. Create awareness among the TAU populace on the importance and need for proper waste disposal and environment conservation;
 3. Establish an effective and efficient reduction, segregation, collection, recycling, processing and disposal of wastes;
 4. Institutionalize a system of enforcement of ESWM policies; and
 5. Establish the ESWM Unit of the University

Program Components

1. Planning and Programming Policy for ESWM
 - a. Environmental Scanning and Profiling
 - b. Proposal Preparation and Formulation of IRR
 - c. Preparation of ESWM Plan
2. Mass Information and Education Campaign
 - a. Preparation of IEC, Posters and Sign Boards
 - b. Fabrication and Installation of Posters and Sign Boards
3. Training and Capability Building
 - a. Seminar-Workshop on ESWM
 - b. Training on ESWM-Related Projects
4. Provision of ESWM Facility
 - a. Design, Fabrication and Innovation of ESWM Facilities
 - b. Maintenance of Material Recovery Facility
5. Comprehensive Ecological Solid Waste Management

- a. Waste Reduction
 - b. Waste Segregation
 - c. Collection, Transport and Handling of Solid Waste
 - d. Waste Recycling, Composting and Other Related Projects
 - e. Disposal and Marketing of Products
1. Selection of ESWM Best Implementing Unit
 - g. Enforcement and Monitoring of ESWM Policies
 6. Monitoring and Evaluation
 7. Penal Provisions and Incentives
 8. Research and Public Information
 9. Waste Recycling, Composting and Other Related Projects
 - a. Recycling of wastes will be done involving the faculty and students.
 - b. An Eco-learning Park/Garden will be established
 - c. Composting Projects (Co CBP)
 10. Disposal and Marketing of Products
 - a. Disposal and Marketing shall be coordinated to the CBP
 - b. Disposal of e-wastes shall be coordinated to the Supply Office.
 - c. Residual wastes will be stored temporarily in the TAU NRSF and weekly, it shall be disposed in Capas Sanitary Landfill thru Camiling.
 11. Enforcement and monitoring of ESWM Policies
 - a. Security Force, SSC and CSC Officers, Deans, Chairs, Unit/Office Heads, and ESWM Team are deputized to enforce and monitor.
 12. Selection of ESWM Best Implementing Unit/Office/College
 - a. To be selected by the Monitoring and Evaluating Team
 - b. To be awarded monthly and overall during Foundation Day Celebration

Monitoring and Evaluation

1. Monitoring of the program (Co Monitoring, Inspection and Sanitation Team)
 - * To monitor the implementation of the ESWM Program
 - * To formulate monitoring scheme and guidelines
2. Evaluation of the program (Co Planning Assessment and evaluation Team)
 - * To evaluate the implementation of the ESWM Program
 - * To identify problems and recommend possible solutions in order to improve the program implementation.
 - To formulate evaluation scheme and guidelines

PENAL PROVISION AND INCENTIVES

1. IMPOSITION OF FINES TO OFFENDERS

Violation	Fines/Penalty		
	1 st Offense	2 nd Offense	3 rd Offense
Littering	P 100 or 4hrs CS	P200 or 8hrs CS	P 300 or 12hrs CS
Smoking	P 100 or 4hrs CS	P200 or 8hrs CS	P 300 or 12hrs CS
Burning	P 200 or 8hrs CS	P400 OR 16hrs CS	P 600 OR 24hrs CS
Dumping of Waste	P 200 or 8hrs CS	P400 OR 16hrs CS	P 600 OR 24hrs CS
Causing Unsorted Waste	P 200 or 8hrs CS	P400 OR 16hrs CS	P 600 OR 24hrs CS
Non-Segregated Waste	No collection of waste + the head of the unit will be reprimanded		

Mechanism:

*All violators will be apprehended by the deputized enforcers. IDs of student violators will be confiscated and turned over to the security officers for the issuance of temporary gate pass which is valid for two (2) days. The confiscated IDs shall be turned over by the security officer to the ESWM Secretariat for record and billing and collection of fines or community service.

*In the case of employees, business stall operators, tricycle drivers and outsiders the name of the violators will be reported to the security officer or to the ESWM Secretariat for recording, billing and collection of fines or community service. In case of refusal to pay or conduct community service, it will be reported to the College President for proper action.

*Community service will be supervised and monitored by the ESWM personnel to the designated places in the College.

2. Incentives

*At the end of the calendar year, fifty percent (50%) of the collected fines will be given to the apprehending unit/organization or individual.

Prepared by:


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Description:

As part of the ESWM program of the university, the university has a policy on reducing plastic wastes in the university by encouraging all stakeholder to avoid the usage of single-use plastics and impose corresponding penalties for violators.