



## DEPARTMENT OF EXTENSION AND TRAINING



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Date: 04/23/23

### PROGRAM/PROJECT/ACTIVITY PROPOSAL FORM<sup>1</sup>

Proposal No.: 4 Series: 2023  
*(To be assigned by the Department of Extension and Training)*

**Extension Activity:** Community Outreach Program at Dueg High School  
**Implementing College/Department:** College of Arts and Sciences and Keoni and Friends KIDZONE  
**Short Project Description**  
A. **Target Outputs:** To distribute school supplies and conduct a feeding program for the target beneficiaries  
B. **Target Outcomes:** To assist with the basic school supply and nutrition needs of the target beneficiaries  
C. **Nature of Activity:**\*

- Professional Training
- Continuing Education/Training
- Training Workshop/Writeshop
- Skills Training
- Technical Consultancy
- Others (specify): \_\_\_\_\_
- Technical Assistance
- Techno Demonstration
- Community Development Assistance
- Community Outreach
- Student Extension Experience

D. **Target Number of Participants:** 100 students  
E. **Nature of Participants**     Farmers                       Out of School Youth                       Women  
                                                  Professionals                       Others (specify): Elementary pupils

### Profile of the Partner-Beneficiary

*Note: Tick/Check appropriate boxes and indicate N/A if not applicable.*

1. <b>Name of Partner-Beneficiary :</b> <u>Keoni and Friends KIDZONE (Partner NGO)</u>	
<u>Dueg High School</u> Partner Beneficiary	
2. <b>Address of Beneficiary :</b> <u>Dueg High School – Dueg, Camiling, Tarlac</u>	3. <b>Telephone:</b> <u>Ryan Luzano – 09202689816</u>
	4. <b>Fax :</b>
	5. <b>E-Mail :</b>
6. <b>Contact Person:</b> <u>Ryan Luzano – Dueg, Camiling, Tarlac</u>	<b>Designation :</b> <u>Coordinator</u>

<sup>1</sup>To be filled out by Proponent/s making a capsule proposal  
<sup>2</sup>For activities with student involvement, all requirements pursuant to CHED Memorandum Order No. 63, s. 2017 must be complied with and this Form must be signed by the VP-AA.



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**7. Nature of Partner-Beneficiary**

Business      *Nature of Business*       Services       Products

Both Services and Products

*Products/Services Offered:* Not Applicable

*Estimated Monthly Gross Income:* \_\_\_\_\_

*Registered Business*     Yes     No    *Type of Business*     Sole     Partnership

Corporation

Government Agency:     LGU    IRA: \_\_\_\_\_     Others (specify): \_\_\_\_\_

Private Organization:     Association     Cooperative

Non-government Organization

*Estimated Asset:* \_\_\_\_\_

Others (specify): \_\_\_\_\_

**A. ACTIVITY TEAM COMPOSITION**  
*(Note: The information provided below will be the basis for the release of necessary documents pertaining to the conduct of the activity e.g. memorandum, travel order. Copy of the approved special order/s will be given to the College/faculty expert together with the copy of duly approved proposal evaluation and notice to proceed.)*

Name of Faculty	Related Qualification	Related Recent Experience/s	Role <i>(e.g. guest trainer, consultant, resource speaker, facilitator, documenter)</i>	Number of hours to be rendered	Signature of Faculty*
Dr. Ma. Theresa B. Nardo	Dean	Communication	Facilitator	8 hours – Dueg	
April De Leon	Ph.D. Indigenous People's Knowledge (on-going)	Social Sciences	Facilitator/ Documenter	8 hours – Dueg	
Sharlene Domingo	College Extension Coordinator	Communication	Facilitator/ Documenter	8 hours – Dueg	
Hasmine Arielle Mariano	Development Communication	Communication	Facilitator/ Documenter	8 hours – Dueg	

\* This signifies my willingness to serve as extension service provider for this activity.

**B. WORK PLAN**

Schedule of Activities in \_\_\_\_\_ Weeks \_\_\_\_\_ Days \_\_\_\_\_ Hours

Starting from **June 19, 2023** to **June 25, 2023**

No.	Activities /Modules/Topics	Schedule of activities (Gantt Chart)							
		19	20	21	22	23	24	25	26
1	Preparation and Submission of Activity Proposal								

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2	Preparation of materials to be distributed in the gift-giving												
3	Gift-giving and Feeding Program <ul style="list-style-type: none"> <li>• Dueg Elementary School</li> </ul>												
4	Evaluation of Gift-giving and Feeding Program												

**C. BUDGETARY REQUIREMENTS**

PARTICULARS ( e.g. Honoraria, supplies, materials, transportation, tools, equipment)	AMOUNT	FUND SOURCE** (Please check)			REMARKS
		A	B	C	
Vehicle/Transportation (Gas)			<input checked="" type="checkbox"/>		
Feeding Program Budget	4000			<input checked="" type="checkbox"/>	
School Supplies	5000			<input checked="" type="checkbox"/>	
<b>TOTAL :</b>					

\*\*Legend: A University Extension Fund Beneficiary/Benefactor B College/Department Extension Fund C Partner

**D. ATTACHMENTS**

- Letter of Request/Request Form
- Travel Order
- Proof of Competency of the Service Provider
- Service Contract/MOA
- Approved Module/Service Delivery
- Notarized Parent's Consent

*I do hereby certify the correctness of the above information.*

Prepared by:

MA. THERESA B. NARDO, PH.D.  
APRIL CHRISTIAN DE LEON

SHARLENE MAE DOMINGO  
HASMINE ARIELLE MARIANO

*Proponents*

Date Prepared: June 20, 2023

Noted: SHARLENE MAE M. DOMINGO  
 College Extension Chair, CAS

Date Signed: \_\_\_\_\_

**Recommending Approval:**

MA. THERESA B. NARDO, PH.D.  
 College Dean, CAS Date Signed: \_\_\_\_\_

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OK as to Budget:

**LYDIA G. RAGUS**  
 Budget Officer  
 Date Signed: 06/23/2023

OK as to Fund:

**MARYJEAN A. BOQUIZ, CPA, CAT**  
 Chief Accountant  
 Date Signed: 06/23/2023

**YOLANDA S. GUILLERMO, Ph.D.**  
 Director, Extension and Training  
 Date Signed: \_\_\_\_\_

**MA. ASUNCION M. DELTRAN, Ph.D.**  
 VP, Research, Extension & Training  
 Date Signed: \_\_\_\_\_

**ARLENE V. TOMAS, Ph.D.**  
 VP, Academic Affairs\*  
 Date Signed: JUN 23 2023

**NOEL J. PETRO, Ph.D.**  
 VP, Finance and Administration  
 Date Signed: 23 JUN 2023

Approved by: \_\_\_\_\_

**MAX E. GUILLERMO, Ph.D.**  
 University President  
 Date Signed: JUN 26 2023

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\* MUST sign if proposed activity involves student engagement

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The community response was presented by Mr. Ryan Luzano, a representative from the beneficiary community. Mr. Luzano expressed heartfelt gratitude to the organizing team and highlighted the positive impact that such initiatives have on the lives of the community members.

To engage the attendees further, games were facilitated by Ms. Hasmine Arielle Mariano. These games not only provided entertainment but also fostered a sense of camaraderie among the participants, enhancing the community spirit.

The program concluded with closing remarks by Ma'am Rowena Atencio, who thanked all the participants, volunteers, and sponsors for their valuable contributions and support in making the outreach program a success. She emphasized the importance of continued community engagement and encouraged everyone to stay involved in similar initiatives.



The Tarlac Agricultural University - College of Arts and Sciences, in collaboration with Keoni and Friends Kidzone, successfully organized and executed the community outreach program. The

event accomplished its objectives of distributing school supplies and conducting a feeding program.



Through the distribution of school supplies, many underprivileged students received the necessary tools to pursue their education with greater ease and enthusiasm. This initiative aimed to reduce the financial burden on families and contribute to a more inclusive and equitable learning environment.

The feeding program addressed the nutritional needs of the community, particularly children, and promoted overall well-being. By providing nutritious meals, we aimed to improve the health and vitality of the participants, thereby empowering them to thrive in various aspects of their lives.

Moreover, the outreach program fostered a sense of community engagement and service. It brought together volunteers, sponsors, and community members, creating a platform for collaboration and shared goals. The program not only provided tangible assistance but also promoted a spirit of unity and compassion within the community.



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The community outreach program organized by the Tarlac Agricultural University - College of Arts and Sciences in partnership with Keoni and Friends Kidzone was a resounding success. By distributing school supplies, conducting a feeding program, and fostering a sense of community engagement, the event positively impacted the lives of the participants and contributed to their overall well-being. Such initiatives serve as catalysts for positive change and exemplify the power of collective action in transforming communities.

As organizers and participants, we are immensely grateful for the opportunity to make a difference and uplift the lives of those in need. We extend our sincere appreciation to all the volunteers, sponsors, and community members who contributed their time, resources, and support to make this outreach program a success. Together, we can continue to create a brighter future for all.





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Prepared by:

**SHARLENE M. DOMINGO**  
Extension and Training  
Coordinator, CAS



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### DUEG OUTREACH PROGRAM 2023

In partnership with Keoni and Friends Kidzone

June 24, 2023



The Tarlac Agricultural University - College of Arts and Sciences, in partnership with Keoni and Friends Kidzone, organized a community outreach program aimed at providing school supplies and conducting a feeding program. The event was held on June 24, 2023 in Dueg, Camiling, Tarlac. The outreach program aimed to support underprivileged students and foster a sense of community engagement and service.

The primary objectives of the outreach program were twofold: to distribute school supplies and to conduct a feeding program. By providing school supplies, we aimed to alleviate the financial burden on disadvantaged students and equip them with the necessary tools for their education. Additionally, the feeding program aimed to address the nutritional needs of the community and promote overall well-being.

The outreach program commenced with a short program that began with an opening prayer led by Ms. Sharlene Mae Domingo, followed by opening remarks from Dr. Ma. Theresa B. Nardo. Dr. Nardo expressed gratitude for the community's participation and emphasized the significance of collective efforts in bringing positive change.

Dr. Jolie Intal, a respected figure in the field, delivered an inspirational message that emphasized the importance of education and community support. Her words resonated with the audience, motivating them to pursue their dreams despite the challenges they faced.





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Community outreach activity believes that simple food support can significantly improve the quality of life for individuals who face food insecurity. It is also an important process of connecting with people in the local area, informing them about available services offered by the university, and engaging them in activities or initiatives that benefit their well-being.



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